

# Lumen Christi High School

## School Board Meeting Minutes – March, 2018

### **Members Present:**

Bonnie Bezousek  
Lea Bouton  
Matt Fagnani  
Greg Gallagher  
Carly Helgesen  
Danna Hoellering  
Fr. Tom Lilly  
Shane Locke  
Deacon Les Maiman  
Chris Michaelson  
Brian Ross  
Danielle Rybicki

### **Meeting Commenced:**

Carly Helgesen, Chair, called the meeting to order at 6:06pm.

### **Opening Prayer:**

Fr. Tom opened the meeting with a prayer.

### **Approval of Minutes (February 20, 2018):**

Carly Helgesen called for the review and approval of the minutes from the February 2018 meeting. Matt Fagnani moved the minutes be accepted; Greg Gallagher seconded the motion. The February minutes were approved by unanimous vote.

### **Mission Moment:**

Recap of the Girls Basketball Team's season; most notably their trip to The Alaska Airlines Center As Regional Champions.

### **Archdiocese Perspective – Bonnie Bezousek:**

Archbishop Etienne to hold a "Listening Session" on Catholic education at Saint Benedict Parish/Lumen Christi School on Tuesday, April 17<sup>th</sup>. Board considered asking the Archbishop to attend the April Board meeting. Board members agreed to a shortened meeting on April 17<sup>th</sup> in order to accommodate Board members attending the listening session. Bonnie briefed Board on the Reetz Foundation opening up applications for awards totaling \$40,000. Principal to submit grant requests.

### **Board Chair Comments:**

Carly Helgeson reiterated her need to step down at the conclusion of the 2018-19 school year. She noted "49 days to graduation."

### **Standing Reports:**

*Principal's report – Brian Ross: written report submitted.*

Briefed Board on opportunity for grant money from the NRA Foundation to begin a rifle team at Lumen Christi. The grant of approximately \$10,000 would cover initial purchase of equipment. Member Matt Fagnani asked about public recognition. Principal replied that this could be done through labels on the rifles. Member Greg Gallagher raised issue of public perception and possible offense. Fr. Tom suggested a "Fact Sheet" to give out should questions arise.

Matt Fagnani motioned that the school accept the grant money. Shane Locke seconded the motion. Motion passed with all voting yes; Greg Gallagher abstaining.

*PVO – Danielle Rybicki – written report submitted.*

Gala Auction gross receipts to be approximately \$95,000, depending upon employer matching funds. This figure does not include funds raised for scholarships of the Fund-a-Project.

### *Recruitment and Retention –*

- Kara Moriarty was absent. Fr. Tom and Brian talked about recent outreach to parishes.
- Upcoming Open House on April 5<sup>th</sup>. Advertisements sent to parishes and the archdiocese.
- Registration packets ready to be disseminated.
- Discussion in charging International Students a higher rate since parents are not present to earn share hours.
- Fr. Tom to reach out to Samoan and Filipino communities in the parish.

### *Development –*

- Greg followed up on his written brief submitted to the Board at its February meeting. Discussed the opportunities for major gifts, ways to retire the debt on the gym, and new buses. Greg asked for members to come to the April Board meeting with specific ideas on what projects to pursue.
- New donor management database ("Bloomerang") is now in use.
- Discussion on possibility of a STEM Camp this coming summer as a possible recruitment tool.

### *Finance Report and Accounting Update – Chris Michaelson –*

- Danna presented school financials.
- Lumenary Fund down significantly from budgeted \$60,000. Principal spoke of including a "pledge amount" on the 2018-19 registration form for parents to make a non-binding commitment to raise a specific amount. Greg mentioned to expand to an "open constituency."
- Interested Board members to meet off-site to discuss strategies.
- Chris mentioned a draft budget was in process.

### *Alumni –*

- No report or discussion.

*IT – Keith Williams -*

- No report or discussion.

**Old Business:**

- Continue to reflect on possibilities for the library space. What does the school need?
- Three-year Tuition Plan sent out to school families.
- Curriculum Review Committee to stand up and review all new courses/curriculum.

**New Business:**

**Meeting Concluded:**

Meeting ended with prayer.

Carly Helgeson adjourned the meeting at 7:50pm