

# Lumen Christi High School

## School Board Meeting Minutes – May 14, 2018

### **Members Presents:**

Fr. Tom  
Greg Gallagher  
Bonnie Bezousek  
Carly Helgesen  
Chris Michaelson  
Danielle Rybicki  
Keith Williams  
Matt Fagnani  
Nikelle Sherman  
Shane Locke  
Principle Brian Ross  
Danna Hoellering  
Fr. Patrick Brosamer

### **Meeting Commenced:**

Carly called the meeting to order at 6:05pm.

### **Opening Prayer:**

Fr. Tom opened the meeting with a prayer.

### **Approval of Minutes and Agenda:**

The April minutes were approved by unanimous vote. Motion for approval: Matt Fagnani, second Keith Williams.

Moved to approve agenda: Chris Michaelson and Matt Fagnani second. Approved by unanimous vote.

### **Mission Moment:**

Matt Fagnani reflects as a member of the board. This was his last meeting.

### **Archdiocese:**

Gave a recap to the listening session with the archdiocese. We need to get the two other schools accredited. Archdiocese will fund those schools to make that happen. That will help marketing for sure. Other accreditation is also being checked and monitored.

Survey going to students to make sure they feel safe. This is going to be an annual thing.

Chris shared his hesitations with surveys. The board unanimously agreed to the importance of getting the results out to the survey participants.

### **Board Chair:**

Carly plans on being on the board next year but will need to step down as board chair. Her school schedule might change that but no plans yet.

### **Standing Reports:**

*Principal - Brian Ross: Principal's report -*

- Brian shared the outline for his mission for next year and his highlights this year.
- Fridays question from Donna "it is hard for some parents to get their kid in the middle of a work day" – opportunity to work at SEAS and students can work at Attic. Other opportunities are being explored for those that cannot be picked up at noon. The intent is service hours during the half days.
- USCCB – review board on the bioethics course. The recommendation is that the "bio-ethics" portion will only be for a quarter in the future and the other parts of the course will touch on the other catholic social teaching. The new name for the course will be "living as a disciple of Jesus Christ."

*PVO – Danielle Rybicki –*

- Danielle shared that PVO needs a president.
- Danielle made a list of duties that are required as a PVO president and those that she accomplished.
- Attic Fridays are continuing during the summer and dates already for next year.
- Next year's Gala February 9, 2019.

*Recruitment and Retention –*

- Kara was not present at the meeting so Brian gave an overview of the discussion at the subcommittee meeting. 59 students for next year have committed to attend LCHS. Hoping to get 70 students. 6 out of 17 from SEAS students.
- Brian gave an overview of his summer plans to recruit.

*Development – Greg Gallagher –*

- Greg shared that he will be giving out a packet. A draft letter of inquiry regarding the major gift project will be included. He will be asking 25 households for financial help that are past donors to the school. If you are able to help call these families, please do to help the end of year development push. This process makes a lot of people uncomfortable so any help is appreciated.

*Finance Report and Accounting Update – Chris Michaelson & Danna Hoellering –*

- Report: Danna gave an overview of the statement of activities and dedicated accounts. June matching donations are coming in from the Gala.
- Chris shared his thoughts about the draft budget. Anyone needs individual input, please contact Chris. Vote on the budget via email. Parish finance council input before the board members vote.

*Alumni – Nikelle Sherman –*

- She will need to brainstorm how to get the remaining contacts. She needs help because she has exhausted her resources for finding people. Possibly she needs to recruit a helper to find to investigate the remaining contacts. Need to start planning the alumni game.

*IT – Keith Williams –*

- Keith did not have any updates on the library updates because he has not received them.

**Old Business:**

- Fr. Tom shared that he is actively recruiting a new member to join us on the board.

**New Business:**

- Baccalaureate mass and graduation went well.
- Three years strategic planning is the agenda item with the speaker for the board retreat.
- School board leadership-thank you to Carly for being the chair. Keith is going to be enrolled in school and will not be a part of the board next year. Very thankful for his time on the board.
- Thank you to Matt Fagnani who has run his term on the board. Thanks for your dedicated service.
- Chair and vice chair vote will be coming.
- Getting rid of the books. Donating them to make room to remodel the library.
- 25<sup>th</sup> year anniversary three-year planning committee. If anyone wants to be a part let Fr. Tom know.
- Fr. Tom gave thanks to the board members.

**Pastor's Closing Comments:**

- Closing prayer by Carly.

**Meeting Concluded:**

- Carly adjourned the meeting at 8:50pm.

The next school board meeting offsite will be August 18, 2018.