

## **Appendix E**

### **CODE OF CONDUCT FOR INTERNET AND OTHER MEDIA ACCESS**

All Internet and computer network use must be consistent with Lumen Christi High School policies. Illegal activities are strictly prohibited. Failure to follow these rules may result in the suspension of Internet/computer privileges and/or additional disciplinary action. Illegal activity will be reported to the proper authorities.

All Internet and other users (including the use of personal computers and electronic devices) will be expected to abide by a generally accepted code of conduct, including, but not limited to, the following rules:

1. Use the telecommunications and computer resources for school-related purposes only. The school technology resources are not to be used for playing multi-user or other network intensive games, commercial ventures, Internet relay chat lines, etc. E-mail may be accessed at the discretion of the teacher when being used for educational purposes.
2. Do not search or make use of material which would not be acceptable in a Catholic school setting.
3. Do not download any executable program files from the Internet onto school computers. Also, do not make or attempt to make modifications or changes in the program or files of school computers without permission of the administrator.
4. Do not use the school telecommunications network for any activity that will result in financial gain or to solicit others for commercial, religious, or political causes, or for outside organizations.
5. Do not use abusive or profane language, symbols, or pictures or use the school network or any computer programs to harm, threaten, or harass anyone. Do not send messages that contain false, malicious, or misleading information which may injure a person or person's property.
6. Do not disguise the point of origin or transmission of electronic mail.
7. Do not engage in "hacking" activities, such as writing or knowingly using harmful/illegal software or viruses; or trying to access or change computer files or data which do not belong to you.
8. Refrain from all acts of vandalism. Vandalism is defined as any malicious attempt or harm or destroys hardware, data of another user, Internet, or any other agencies or networks which may be accessed through the school's network.
9. Protect and respect password confidentiality. Do not reveal your personal information or that of others, including full name, address or telephone number. Do not attempt to discover passwords or other measures the school uses to control access to the Internet or networking system.
10. Respect all copyright and licensing laws.

#### **Privacy**

Network and Internet access is provided as a tool for your education. The LCHS reserves the right to monitor, inspect, copy, review and store at any time and without prior notice all usage of the computer network and Internet access and all information transmitted or received in connection with such usage. This includes any data or information transmitted or received via cell phone, iPod, or other electronic device. All such information files

shall be and remain the property of the LCHS and no user shall have any expectation of privacy regarding such materials.

**Every student, regardless of age, must read and sign below:**

I have read, understand, and agree to abide by the terms of the Lumen Christi High School Code of Conduct for Internet Use. If I violate or in any way misuse my access to the school's computer network and the Internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me.

Student's Name (print clearly): \_\_\_\_\_ Home Phone: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_

Parent or Guardian: As the parent or legal guardian of the above student, I have read, understand, and agree that my child shall comply with the terms of Lumen Christi High School's Code of Conduct for Internet Use. I understand that access is being provided to the students for educational purposes only. However, despite the best efforts and the use of filtering, I also understand that it is impossible for the school to at all times totally prevent access to all offensive and controversial materials and understand my child's responsibility for abiding by the agreement. I am therefore signing this agreement and agree to indemnify and hold harmless the school, St. Benedict's Parish, the Diocese, and any providers of network and Internet access against all claims, damages, losses, and costs, of whatever kind that may result from my child's use of his or her access to such networks or his or her violation of the school's agreement. I hereby give permission for my child to use school provided access to the Internet.

Parent or Guardian (please print): \_\_\_\_\_ Home Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_

**\*\*\*The Code of Conduct for Internet and Other Media Access Contract will be effective throughout the student's enrollment at Lumen Christi High School.**